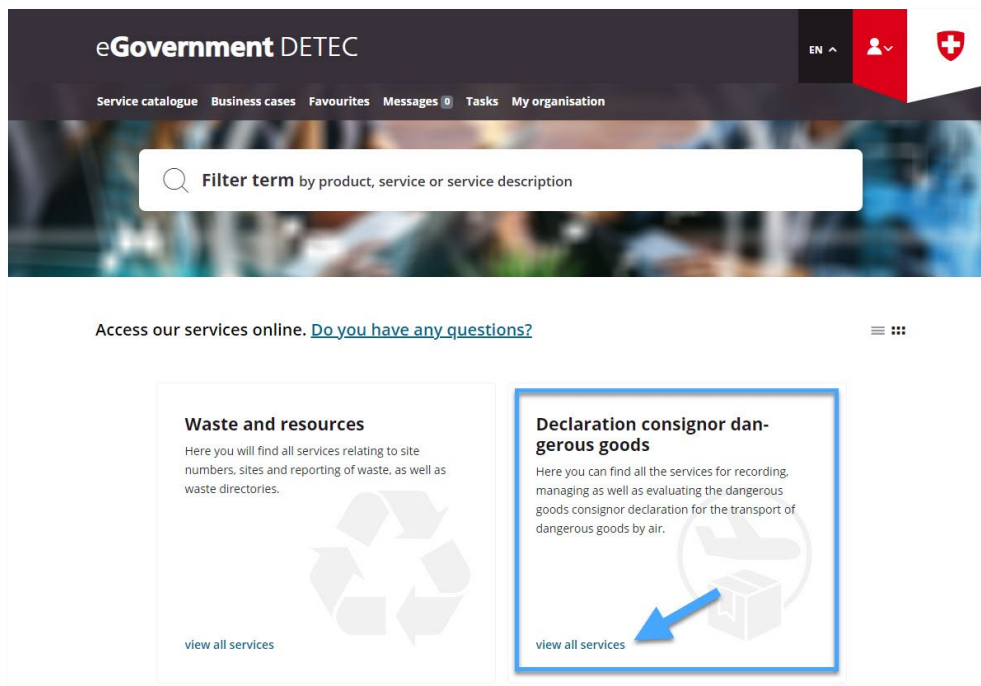




INSTRUCTIONS

Delete the declaration

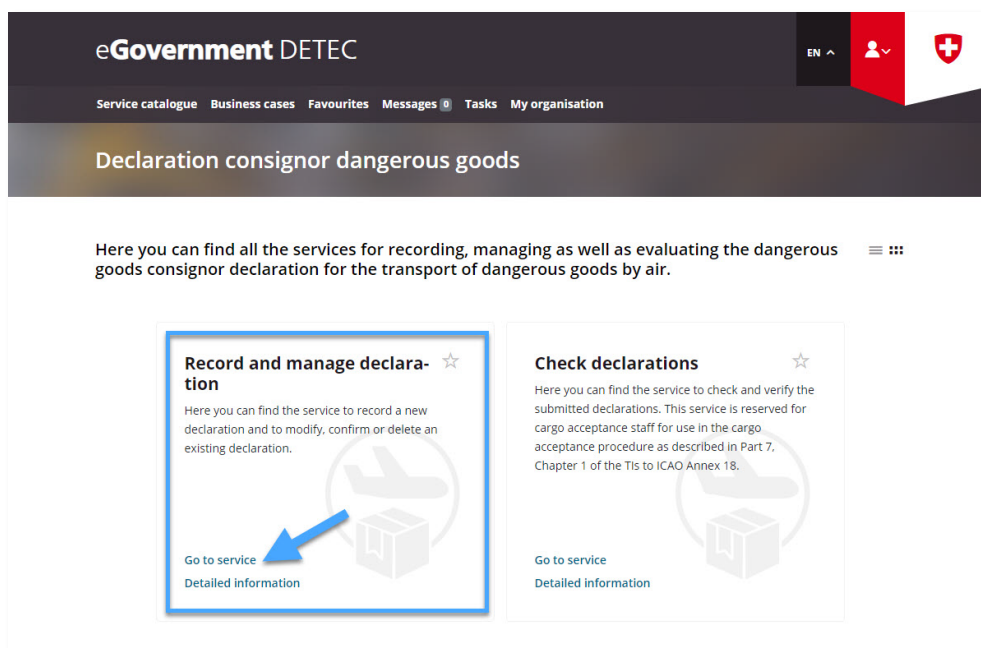
Step 1: On the service catalogue overview page, in the service «Declaration consignor dangerous goods», click on «view all services»



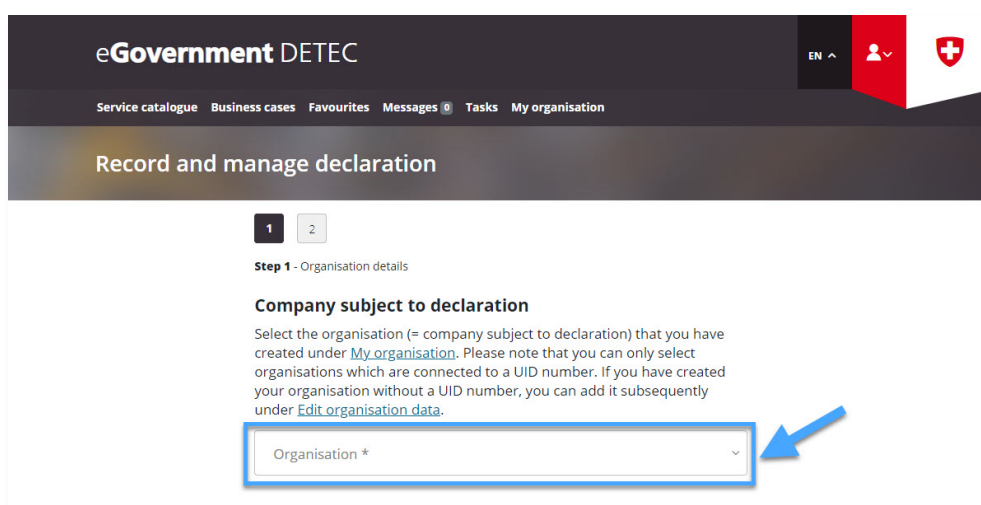
ADMINISTRATIVE INFORMATION – FOR FOCA ONLY

Business Object	132.3-101/4/1	Prepared by	SBOC DG / lub	Released by	L-SBOC, 17.03.2023
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Step 2: Start service «Record and manage declaration»






Step 3: Select company subject to declaration, for which a dangerous goods consignor declaration has been submitted in the eGovernment DETEC portal



Step 4: Click on «Next page»

eGovernment DETEC

EN  

Service catalogue Business cases Favourites Messages  Tasks My organisation

Record and manage declaration

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Step 1 - Organisation details

Company subject to declaration

Select the organisation (= company subject to declaration) that you have created under [My organisation](#). Please note that you can only select organisations which are connected to a UID number. If you have created your organisation without a UID number, you can add it subsequently under [Edit organisation data](#).

Organisation *

UID

Postcode

Town

Street

House number

If your organisation (= company subject to declaration) has several shipping locations that are registered under the same UID number as the main location, you can activate the following checkbox and record the additional locations.

☒ Enter additional shipping locations with the same UID

Postcode *

Town *

Street *

House number

✕ Delete

➕ Add

Details of the person authorized to sign in the company

According to article 16d, Para. 2 of the Swiss Ordinance on Air Transport (OATr, SR 748.411), the declaration must be submitted by a person authorized to sign in the company. This person serves the FOCA primarily as focal point.

First name *

Surname *

Function within the company *

Detailed information

Cancel

Next page

Step 5: Select «Delete declaration» and click on «Complete»

eGovernment DETEC

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1 2

Step 2 - Information on dangerous goods classes

Information on the classes of dangerous goods to be transported

According to article 16d, para. 2 of the Swiss Ordinance on Air Transport LTRV (OATr, SR 748.411) your company is obliged to provide information on the dangerous goods classes to be transported. Please select below the dangerous goods classes your company is shipping (multiple selection possible).

- ☒ Class 1: Explosives
- ☒ Class 2: Gases
- ☒ Class 3: Flammable Liquids
- ☐ Class 4: Flammable Solids; Substances liable to Spontaneous Combustion; Substances which, in contact with water, emit Flammable Gases
- ☐ Class 5: Oxidizing Substances and Organic Peroxides
- ☐ Class 6: Toxic and Infectious Substances
- ☐ Class 7: Radioactive Material
- ☐ Class 8: Corrosives
- ☐ Class 9: Lithium Batteries only
- ☐ Class 9: Miscellaneous Dangerous Substances and Articles (with/without Lithium Batteries)

Please declare below if your company is already approved as a Known Consignor (KC) or Regulated Agent (RA).

☐ Known Consignor / Regulated Agent

Confirm/delete declaration

According to article 16d, para. 3 of the Swiss Ordinance on Air Transport (OATr, SR 748.411), your company is obliged to keep the recorded declaration data up to date at all times and to confirm it at regular intervals, at the latest 365 days after the initial recording or last change. Furthermore, it is possible to delete the existing declaration at any time.

☐ Confirm declaration (the existing declaration details have been checked, adjusted if necessary and are up to date)

☒ Delete declaration (declaration is thereby removed)

Detailed information Cancel Previous Page **Complete**

Step 5: Reception of transmission confirmation (= dangerous goods consignor declaration successfully deleted)

